

**VILLAGE OF MIDDLEFIELD'S
STREETS, SIDEWALKS & UTILITIES MEETING
OCTOBER 8, 2024**

The Village of Middlefield's Streets, Sidewalks and Utilities Committee was called to order at 5:30 pm with the following members present: Mayor Garlich, and Mr. Sam Morrow.

Also present: Ms. Leslie McCoy-Administrator, Chief Tucholski, and Mr. Tom Cappello-Village Engineer.

Agenda: No additions/deletions to the agenda.

Minutes of September 10, 2024 were presented for approval. **Mr. Garlich made a motion to approve the minutes as presented, motion seconded by Mr. Morrow. All in favor: Yeas (3).**

OLD BUSINESS

1. **Budget:** Ms. McCoy stated there has not been any huge changes. Chief Tucholski did purchase the new plow truck and will bring it to the Council meeting on Thursday.

NEW BUSINESS

1. **Adjustment Journal – October 2024:** Ms. McCoy stated this account was postmarked and paid by the due date and penalties and interest should not have been applied. **Mr. Morrow made a motion to approve the adjustment journal, motion seconded by Mr. Garlich. All in favor: Yeas (2).**
2. **Presentation of Water/Sewer Rate Analysis by RCAP- Matthew Kline:** Mr. Kline stated they put together a PowerPoint to present to the meeting. Mr. Kline stated RCAP looks at three things when they do a water/sewer rate analysis: technical, managerial, and financial of the community itself. On the technical side it is to look at operations and make sure it is safe. Mr. Kline stated on the managerial side it is to make sure there is a strong administration and professionalism. On the financial side there needs to be credit worthiness because time to time there will need to be money borrowed. Mr. Kline stated the PowerPoint shows how low the affordability index is.
3. **General Discussion:**

Next Meeting Tuesday, November 12, 2024 at 5:30pm.

EXECUTIVE SESSION- None

Mr. Morrow made a motion to adjourn at 6:05 pm, motion seconded by Mr. Garlich. All in favor: Yeas (3).

There being no further business before the Streets, Sidewalks & Utilities Commission, the meeting adjourned at 6:05 pm.

PENDING