

Village of Middlefield Finance  
September 12, 2024  
6:00 PM

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The Finance & Ordinance meeting was called to order at 6:00 pm with the following members present: Ms. Kaitlyn Arganti, Mr. Bill Blue, and Mr. Scott Klein.

**Also present:** Mayor Garlich, Ms. Leslie McCoy- Administrative Assistant, Mr. Nick Giardina- Fiscal Officer, and Chief Tucholski.

**Agenda:** No additions/deletions.

**Approval of Minutes:** August 8, 2024 meeting minutes were presented for approval. ***Mr. Blue made a motion to approve the minutes as presented, motion seconded by Ms. Arganti. All in favor: Yeas (3).***

**OLD BUSINESS**

- 1. Village Finances – Discussion:** Mr. Giardina stated income tax is still slightly down. Water and sewer revenue is up compared to the previous year. Mr. Giardina stated that all three main categories together are down 7.85% compared to the prior year. Mr. Giardina stated that total receipts are up. The difference is that the expenses are up more than the previous year. Mr. Giardina stated we are still in the positive almost a half a million dollars. Mr. Giardina stated for withholdings the residents are doing well but business deposits are down. Mr. Giardina stated there are a lot of major projects that are going to happen in the Village. Mr. Giardina stated the loans that the Village has are almost paid off.

**NEW BUSINESS**

**FIRST READING**

- 1. RESOLUTION 24-14 A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Resolution 24-13 by title only. **Mr. Klein made a motion to recommend Resolution 24-14 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).**
- 2. RESOLUTION 24-15 A RESOLUTION AUTHORIZING POLITICAL SUBDIVISION TO PARTICIPATE IN THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Resolution 24-15 by title only. Ms. McCoy stated this required by ODOT for the crack seal program. **Mr. Klein made a motion to recommend Resolution 24-15 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).**
- 3. RESOLUTION 24-16 A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Resolution 24-16 by title only. **Mr. Blue made a motion to recommend Resolution 24-16 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**
- 4. ORDINANCE 24-141 AN ORDINANCE APPOINTING THE FIRM OF STEPHEN HOVANCSEK & ASSOCIATES AS VILLAGE ENGINEER FOR THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2026, AUTHORIZING THE**

**VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR THE PROVISION OF SAID SERVICES, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Ordinance 24-141 by title only. Mr. Klein made a motion to recommend Ordinance 24-141 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).

5. **ORDINANCE 24-142 AN ORDINANCE HIRING ADVANCED ACCOUNTING CONSULTANTS TO ASSIST THE VILLAGE'S FISCAL OFFICER WITH CERTAIN ACCOUNTING AND BOOKKEEPING FUNCTIONS, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Ordinance 24-142 by title only. Mr. Klein made a motion to recommend Ordinance 24-142 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).
6. **ORDINANCE 24-143 AN ORDINANCE AUTHORIZING THE MAYOR AND VILLAGE FISCAL OFFICER TO ENTER INTO A CONTRACT WITH DENNIS M. COYNE, ESQ. TO PROVIDE CHIEF PROSECUTOR SERVICES FOR 2025 AND 2026, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Ordinance 24-143 by title only. Mr. Klein made a motion to recommend Ordinance 24-143 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).
7. **ORDINANCE 24-144 AN ORDINANCE EMPLOYING LUKE F. MCCONVILLE AS VILLAGE SOLICITOR AND LEGAL COUNSEL FOR THE VILLAGE OF MIDDLEFIELD FOR THE PERIOD JANUARY 1, 2025 THROUGH DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Ordinance 24-144 by title only. Mr. Blue made a motion to recommend Ordinance 24-144 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).
8. **ORDINANCE 24-145 AN ORDINANCE ACCEPTING THE WOODSONG PHASE 13 OAK HILL DRIVE EXTENSION PLAT FOR DEDICATION PURPOSES PURSUANT TO SECTION 1115.02 OF THE CODIFIED ORDINANCES AND SECTION 723.03 OF THE REVISED CODE.** Ms. Arganti introduced Ordinance 24-145 by title only. Ms. McCoy stated this is for the final phase in Woodsong. Mr. Klein made a motion to recommend Ordinance 24-145 to Council, motion seconded by Mr. Blue. All in favor: Yeas (3).
9. **ORDINANCE 24-146 AN ORDINANCE APPROVING THE SPIDALIERI ENTERPRISES, LLC & MIDDLEFIELD VOLUNTEER FIRE DEPARTMENT LOT SPLITS AND CONSOLIDATIONS PLAT, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Ordinance 24-146 by title only. Mr. Klein made a motion to recommend Ordinance 24-146 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).
10. **ORDINANCE 24-147 AN ORDINANCE APPROVING AND RATIFYING A GRANT OF EASEMENT BY THE VILLAGE TO THE CLEVELAND ELECTRIC ILLUMINATING COMPANY OVER A PORTION OF THE MAPLE HIGHLANDS TRAIL, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Ordinance 24-147 by title only. Mr. Klein made a motion to recommend Ordinance 24-147 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).

- 11. ORDINANCE 24-148 AN ORDINANCE HIRING AUSTIN ADLER AS A PART-TIME POLICE OFFICER RETROACTIVE TO AUGUST 21, 2024, AND CONFIRMING HIS APPOINTMENT AS A FULL-TIME POLICE OFFICER, AT THE RESPECTIVE PAY RATES SET FORTH HEREIN, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Ordinance 24-148 by title only. Chief Tucholski stated this will bring the department to full staff. **Ms. Arganti made a motion to recommend Ordinance 24-148 to Council, motion seconded by Mr. Blue. All in favor: Yeas (3).**
- 12. ORDINANCE 24-149 AN ORDINANCE AUTHORIZING A CONTRACT WITH HISSONG KENWORTH OF RICHFIELD IN THE AMOUNT OF \$228,187.00 FOR THE PURCHASE OF A NEW 2024 KENWORTH T480 SNOW AND ICE TRUCK, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Ordinance 24-149 by title only. Chief Tucholski stated this is to replace the plow that no longer works. **Mr. Klein made a motion to recommend Ordinance 24-149 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).**
- 13. ORDINANCE 24-150 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PARKING EASEMENT AGREEMENT WITH THE OWNER OF PROPERTY AT 15163 BURTON WINDSOR ROAD, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Ordinance 24-150 by title only. **Mr. Klein made a motion to recommend Ordinance 24-150 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).**
- 14. ORDINANCE 24-151 AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MIDDLEFIELD, OHIO.** Ms. Arganti introduced Ordinance 24-151 by title only. **Mr. Klein made a motion to recommend Ordinance 24-151 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).**
- 15. ORDINANCE 24-152 AN ORDINANCE APPROVING THE LOT SPLIT AND CONSOLIDATION PLAT SUBMITTED BY SCANNELL PROPERTIES, LLC FOR CONSOLIDATION OF PPN 19-080933, 19-081107 AND 19-072864, AND WAIVING ANY DEED RESTRICTION ON PPN 19-072864 RELATING TO ITS CONVEYANCE, AND DELCARING AN EMERGENCY. (To Follow)** Ms. Arganti introduced Ordinance 24-152 by title only. **Mr. Klein made a motion to recommend Ordinance 24-152 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).**

**ADJOURNMENT:** Ms. Arganti made a motion to adjourn at 6:38 pm, motion seconded by Mr. Blue. All in favor: Yeas (3).