

Village of Middlefield Council Minutes
July 11, 2024

Council met in regular session Mayor Garlich called the meeting to order by **roll call** at 7:00 p.m. with the following members present: Mayor Ben Garlich, Mr. Carl Hornung, Mr. Scott Klein, Ms. Kaitlyn Arganti, Mr. Sam Morrow, Mr. Rick Seyer, and Mr. Bill Blue.

Also present: Ms. Leslie McCoy- Village Administrator, Chief Tucholski, Lt. Graley, Mr. Nick Giardina- Fiscal Officer, Mr. Mike Cicero- Filling in for Solicitor, Mr. Alex Duncan, Ms. Melissa Channel, Ms. Kim Breyley, Mr. John Boksansky- Zoning Inspector, Ms. Ann Wishart- Maple Leaf, Ms. Sabine Weizer, Mr. Roger Hanna, Ms. Joyce Porozynski, Mr. Ben Reed- Fire Department, Ms. Jennifer Nugen- Community Care, and Mr. Kyle Kaplan.

1. **Opening Ceremony:** Pledge of Allegiance was recited.

2. **Agenda:** No additions/ deletions.

3. **Approval of Minutes:** May 9, 2024 and June 13, 2024. ***Mr. Seyer made a motion to approve May 9, 2024 minutes, motion seconded by Mr. Blue. All in favor: Yeas (5). Mr. Hornung made a motion to approve June 13, 2024 minutes, motion seconded by Mr. Blue. All in favor: Yeas (6).***

4. **Payment of Bills:** ***Ms. Arganti moved to authorize payments totaling \$1,103,027.42, motion seconded by Mr. Hornung. Roll call: Yeas (6).***

5. **FISCAL OFFICER'S REPORT: Income Tax and Financials** – The report is included in the packet. Mr. Giardina stated water and sewer are up compared to the prior year. Income tax is down compared to the prior year. Employment is still strong in the Village. Total expenditures are up but finances are still to the good. There have been a lot of big projects paid for which accounts for the expenditures being up.

6. **AMBULANCE REPORT** – Report is included in the packet. Ms. Nugen stated there was 125 calls for service in the month of June. Ms. Nugen stated there is a new ambulance unit that will be in service as soon as the State says it is good to go.

7. **FIRE DEPARTMENT REPORT** – Report is included in the packet. Mr. Reed stated there is a lot of training the fire department participates in and in June there was a lot of duck rescues.

8. **ECONOMIC DEVELOPMENT:** Report is included in the packet. Ms. McCoy stated there are a lot of projects happening in the Village. Ms. McCoy stated there are some spaces she is working on trying to get filled up. Ms. McCoy stated Marketplace Mall is having a Grand Opening on Saturday at 4:00 PM. Ms. McCoy stated she is working with webmaster to make sure the website is up to date and all the links are working.

9. **ZONING REPORT:** Report is included in packet. Mr. Boksansky stated for the month of June he was able to issue 23 zoning permits.

10. **STREETS, SIDEWALKS & UTILITIES REPORT** – Report is included in the packet. Chief Tucholski stated there is a lot of repairs at the water and wastewater plants, lots of park maintenance, and vehicle maintenance. Chief Tucholski stated well #3 should be completed close to the end of the year.

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11. POLICE REPORT – Report is included in the packet. Chief Tucholski stated for June there was 434 calls for service. Chief Tucholski stated there is some overtime due to shifts being covered while others are on vacation. Chief Tucholski stated personnel and training are good. Chief Tucholski stated there was an ATM smash and grab at Marathon and as of tonight they have a suspect but are still investigated.

12. PARKS & RECREATION REPORT – Report is included in the packet. Registration is now open and will be open until 07/28. Ms. McCoy stated spring sports are over. Mayor Garlich stated the Cops and Kids Fishing Event is on Saturday from 10am-12pm. Mayor Garlich stated fireworks had a great turnout.

PUBLIC PARTICIPATION:

Mayor Garlich stated the Middlefield Community Trunk and Sidewalk sale is this weekend.

1) PUBLIC HEARING- Mayor Garlich opened the public hearing at 7:30 pm.

• Public Hearing 7:30pm 2025 Tax Budget- Mr. Giardina stated this is for spending and revenue for the year 2025. Mr. Giardina stated the ambulance levy will be reduced to zero.

Mayor Garlich closed the public hearing at 7:35 pm.

• Public Hearing 7:35pm Ordinance 24-134- Mayor Garlich opened the Public Hearing at 7:35 pm.

Ms. McCoy stated planning and zoning is recommending that the square footage required is increased. This would be changed to 1 parking space per 250 square feet. Mayor Garlich closed the public hearing at 7:40 pm.

2) Notice of Hearing August 8, 2024 7:30p Ordinance 24-136

3) The Marketplace Mall Grand Opening weekend Friday & Saturday 7/12 & 7/13;
Ribbon cutting 7/12 at 4pm.

FIRST READING –

1. RESOLUTION 24-11 A RESOLUTION ADOPTING A TAX BUDGET FOR THE 2025 FISCAL YEAR AND DECLARING AN EMERGENCY. Mayor Garlich introduced Resolution 24-11 by title only. **Mr. Klein made a motion to place Resolution 24-11 on first reading and declare an emergency, motion seconded by Mr. Hornung. All in favor: Yeas (5). Mr. Morrow made a motion to PASS Resolution 24-11, motion seconded by Ms. Arganti. All in favor: Yeas (6).**

2. RESOLUTION 24-12 A RESOLUTION SUPPORTING AND AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE OHIO DEPARTMENT OF COMMERCE, DIVISION OF REAL ESTATE & PROFESSIONAL LICENSING AND OHIO CEMETERY DISPUTE RESOLUTION COMMISSION FOR THE 2025 CEMETERY GRANT PROGRAM AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO ACCEPT ANY AWARDED GRANT FUNDS AND FILE

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- ALL DOCUMENTS AND EXECUTE ALL AGREEMENTS NECESSARY TO RECEIVE ANY AWARDED GRANT FUNDS AND DECLARING AN EMERGENCY.** Mayor Garlich introduced Resolution 24-12 by title only. **Mr. Morrow** made a motion to place Resolution 24-12 on first reading, motion seconded by Mr. Hornung. All in favor: Yeas (5). **Mr. Morrow** made a motion to **PASS** Resolution 24-12, motion seconded by Mr. Hornung. All in favor: Yeas (6).
3. **ORDINANCE 24-134 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 1157.04 ENTITLED “NUMBER OF OFF-STREET PARKING SPACES TO BE PROVIDED.”** Mayor Garlich introduced Ordinance 24-134 by title only. **Mr. Morrow** made a motion to place Ordinance 24-134 on first reading, motion seconded by Mr. Hornung. All in favor: Yeas (6).
 4. **ORDINANCE 24-136 AN ORDINANCE MAKING CHANGES TO LOT COVERAGE REQUIREMENTS BY AMENDING CODIFIED ORDINANCE SECTION 1155.01 TO MODIFY THE PERCENTAGE REQUIRED, AMENDING CODIFIED ORDINANCE SECTION 1131.05 TO INCLUDE A DEFINITION OF “LOT COVERAGE,” AND FURTHER AMENDING SECTION 1131.05 TO MODIFY THE DEFINITION OF “STRUCTURE.”** Mayor Garlich introduced Ordinance 24-136 by title only. **Mr. Morrow** made a motion place Ordinance 24-136 on first reading, motion seconded by Ms. Arganti. All in favor: Yeas (6).
 5. **ORDINANCE 24-137 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 135.04 ENTITLED “RESPONSIBILITIES AND DUTIES” TO RAISE THE SPENDING AUTHORITY AND PUBLIC BIDDING THRESHOLD FOR THE VILLAGE ADMINISTRATOR, AND DECLARING AN EMERGENCY.** Mayor Garlich introduced Ordinance 24-137 by title only. **Mr. Klein** made a motion to waive the required reading and declare Ordinance 24-137 an emergency, motion seconded by Ms. Arganti. All in favor: Yeas (5). **Mr. Morrow** made a motion to **PASS** Ordinance 24-137, motion seconded by Mr. Hornung. All in favor: Yeas (6).
 6. **ORDINANCE 24-138 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 1313.06 ENTITLED “PROCEDURES TO ABATE STRUCTURAL OR MAINTENANCE NUISANCES” TO CLARIFY THE APPEALS PROCESS, AND DECLARING AN EMERGENCY.** Mayor Garlich introduced Ordinance 24-138 by title only. Ms. McCoy stated this is a correction to an error in the code. **Mr. Klein** made a motion to waive the required reading and declare Ordinance 24-138 an emergency, motion seconded by Ms. Arganti. All in favor: Yeas (5). **Mr. Hornung** made a motion to **PASS** Ordinance 24-138, motion seconded by Mr. Blue. All in favor: Yeas (6).
 7. **ORDINANCE 24-139 AN ORDINANCE DECLARING THAT THE REVENUE TO BE COLLECTED UNDER THE 1.45 MILL TAX LEVY FOR AMBULANCE AND EMERGENCY SERVICES APPROVED ON NOVEMBER 8, 2022 IS GREATER THAN THE AMOUNT NEEDED FOR COLLECTION YEAR 2025, REQUESTING THE GEAUGA COUNTY BUDGET COMMISSION TO DECREASE THE LEVY BY 100% TO 0.00 MILLS, AND DECLARING AN**

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EMERGENCY. Mayor Garlich introduced Ordinance 24-139 by title only. **Mr. Hornung made a motion to waive the required reading and declare Ordinance 24-139 an emergency, motion seconded by Mr. Morrow. All in favor: Yeas (5).** Mr. Morrow made a motion to **PASS** Ordinance 24-139, motion seconded by Mr. Hornung. All in favor: Yeas (6).

SECOND READING

- 1. ORDINANCE 24-131 AN ORDINANCE AUTHORIZING THE CHANGE IN STREET NAME OF SOUTH SPRINGDALE AVENUE TO HARRINGTON WAY, IN ACCORDANCE WITH ORC SECTION 723.04.** Mayor Garlich introduced Ordinance 24-131 by title only. **Mr. Morrow made a motion to place Ordinance 24-131 on second reading, motion seconded by Mr. Hornung. All in favor: Yeas (6).**

THIRD READING

- 1. RESOLUTION 24-09 A RESOLUTION DECLARING THE NECESSITY FOR THE RENEWAL OF A POLICE SERVICES TAX LEVY AND DIRECTING THE FISCAL OFFICER TO TAKE STEPS TO PLACE A RENEWAL OF THE EXISTING 2.0 MILL LEVY FOR POLICE SERVICES ON THE NOVEMBER 5, 2024 GENERAL ELECTION BALLOT, AND DECLARING AN EMERGENCY.** Mayor Garlich introduced Resolution 24-09 by title only. **Mr. Morrow made a motion to PASS Resolution 24-09, motion seconded by Mr. Hornung. All in favor: Yeas (6).**
- 2. ORDINANCE 24-129 AN ORDINANCE ENACTING CODIFIED ORDINANCE SECTION 1171.23 ENTITLED “RAIN GARDENS” AND DECLARING AN EMERGENCY.** Mayor Garlich introduced Ordinance 24-129 by title only. **Mr. Morrow made a motion to PASS Ordinance 24-129, motion seconded by Mr. Hornung. All in favor: Yeas (6).**

OLD BUSINESS

NEW BUSINESS

- 1. Web Site Report – Kim Breyley: Included in the packet.**
- 2. Senior Trash Day- August 15, 2024 (Register by Aug. 8th with Geauga Dept. on Aging)**
- 3. Shred Day- September 21, 2024 9am-12pm at Village Hall:**
- 4. Cardinal School Mailer-** This was posted to the Village Facebook page and Ms. Breyley stated there were some questions posted on Facebook that were addressed by Ms. Linda Smallwood- Cardinal Local Schools Board Member.
- 5. WWTP Effluent Reuse:** Mayor Garlich stated this would be taken from the WWTP effluent instead of where it is being taken from right now.

COMMITTEE REPORTS and COMMUNICATIONS

Planning & Zoning (Mayor Garlich/Mr. Klein/Mr. Linberg/Mr. Dietrich/Ms. Shaffer) – June meeting minutes included in the packet.

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Streets, Sidewalks, & Utilities (Mr. Morrow/ Mr. Seyer / Ben Garlich) – June meeting minutes included in the packet.

Economic Development Committee (Ms. McCoy, Mr. Klein, Ms. Arganti, Mr. Michalakes, Mr. Dietrich, Ms. Breyley, Ms. Martin) – No meeting in June.

Parks & Recreation (Mr. Blue/ Ms. Arganti/ Mayor Garlich/ Ms. Naples/ Mr. Soltis) – June meeting minutes included in the packet.

Finance & Ordinance (Ms. Arganti/ Mr. Klein/Mr. Blue) – June meeting minutes included in the packet.

Public Safety (Mr. Morrow/ Mr. Hornung/Mr. Seyer) – June meeting minutes included in the packet.

VILLAGE CALENDAR: (ALL MEETING DATES ARE SUBJECT TO CHANGE)

JULY- (Subject to change)

July 3, 2024 *Fireworks – Yoder Field at Dusk*

July 4, 2024 *Independence Day – Village Offices Closed*

July 5, 2024 *Fireworks (Rain Date)*

July 9, 2024 5:30PM STREETS, SIDEWALKS & UTILITIES

July 9, 2024 6:00PM PLANNING COMMISSION

July 11, 2024 5:30PM RECREATION COMMITTEE

July 11, 2024 6:00PM FINANCE & ORDINANCE COMMITTEE

July 11, 2024 6:30PM SAFETY COMMITTEE

July 11, 2024 7:00PM COUNCIL

July 13, 2024 *Cops & Kids Fishing Event*

EXECUTIVE SESSION-

ADJOURNMENT

Mr. Hornung motioned to adjourn the Council meeting at 8:04 pm, motion seconded by Mr. Klein. All in favor: Yeas. (6)

PENDING

Tabled: Resolution 21-08

**Approved: _____
MAYOR**

**Attest: _____
FISCAL OFFICER**