

Village of Middlefield Finance  
July 11, 2024  
6:00 PM

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The Finance & Ordinance meeting was called to order at 6:00 pm with the following members present: Ms. Kaitlyn Arganti, Mr. Bill Blue, and Mr. Scott Klein.

**Also present:** Mayor Garlich, Ms. Leslie McCoy- Administrative Assistant, Mr. Nick Giardina- Fiscal Officer, Ms. Jessica Giardina, and Chief Tucholski.

**Agenda:** No additions/deletions.

**Approval of Minutes:** June 13, 2024 meeting minutes were presented for approval. ***Mr. Klein made a motion to approve the minutes as presented, motion seconded by Ms. Arganti. All in favor: Yeas (3).***

### **OLD BUSINESS**

- 1. Village Finances – Discussion:** Mr. Giardina stated overall things are good. Mr. Giardina stated water and sewer are up compared to the prior year but income tax is down compared to the prior year. Mr. Giardina stated withholdings are up. Mr. Giardina stated total receipts are up compared to the year before and expenditures are also up but all finances are still to the good. Mr. Giardina stated wage expenses are up due to the increase in the number of employees. Mr. Giardina stated the loans listed on the finance report are unclosed loans and theoretical amounts. Mr. Giardina stated these loan amounts reflect how it is listed on the website.

### **NEW BUSINESS**

- 1. RESOLUTION 24-11 A RESOLUTION ADOPTING A TAX BUDGET FOR THE 2025 FISCAL YEAR AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Resolution 24-11 by title only. Ms. Giardina stated it looks different because she is using a new software system for this. Ms. Giardina stated the county thinks this is very easy to follow and hopefully it will help with auditing. ***Ms. Arganti made a motion to recommend Resolution 24-11 to Council, motion seconded by Mr. Blue. All in favor: Yeas (3).***
- 2. RESOLUTION 24-12 A RESOLUTION SUPPORTING AND AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE OHIO DEPARTMENT OF COMMERCE, DIVISION OF REAL ESTATE & PROFESSIONAL LICENSING AND OHIO CEMETERY DISPUTE RESOLUTION COMMISSION FOR THE 2025 CEMETERY GRANT PROGRAM AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO ACCEPT ANY AWARDED GRANT FUNDS AND FILE ALL DOCUMENTS AND EXECUTE ALL AGREEMENTS NECESSARY TO RECEIVE ANY AWARDED GRANT FUNDS AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Resolution 24-12 by title only. Ms. McCoy stated the Village did not get approved for this grant last year but would like to apply for it again. ***Mr. Klein made a motion to recommend Resolution 24-12 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).***
- 3. ORDINANCE 24-134 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 1157.04 ENTITLED "NUMBER OF OFF-STREET PARKING SPACES TO BE PROVIDED."** Ms. Arganti introduced Ordinance 24-134 by title only. Ms. McCoy stated this increases the store footage area for one parking area. ***Mr. Klein made a***

motion to recommend Ordinance 24-134 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).

4. **ORDINANCE 24-136 AN ORDINANCE MAKING CHANGES TO LOT COVERAGE REQUIREMENTS BY AMENDING CODIFIED ORDINANCE SECTION 1155.01 TO MODIFY THE PERCENTAGE REQUIRED, AMENDING CODIFIED ORDINANCE SECTION 1131.05 TO INCLUDE A DEFINITION OF "LOT COVERAGE," AND FURTHER AMENDING SECTION 1131.05 TO MODIFY THE DEFINITION OF "STRUCTURE."** Ms. Arganti introduced Ordinance 24-136 by title only. Ms. McCoy stated this is for 60% coverage of property instead of 40%. There is a public hearing set for August. **Ms. Arganti made a motion to recommend Ordinance 24-136 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**
5. **ORDINANCE 24-137 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 135.04 ENTITLED "RESPONSIBILITIES AND DUTIES" TO RAISE THE SPENDING AUTHORITY AND PUBLIC BIDDING THRESHOLD FOR THE VILLAGE ADMINISTRATOR, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Ordinance 24-137 by title only. Ms. McCoy stated this is the Ohio Revised Code change and she recommends the Village follows along with the change. **Mr. Klein made a motion to recommend Ordinance 24-137 to Council, motion seconded by Mr. Blue. All in favor: Yeas (3).**
6. **ORDINANCE 24-138 AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTION 1313.06 ENTITLED "PROCEDURES TO ABATE STRUCTURAL OR MAINTENANCE NUISANCES" TO CLARIFY THE APPEALS PROCESS, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Ordinance 24-138 by title only. Ms. McCoy stated this was an error found in the code and this is correcting that section. **Mr. Blue made a motion to recommend Ordinance 24-138 to Council, motion seconded by Ms. Arganti. All in favor: Yeas (3).**
7. **ORDINANCE 24-139 AN ORDINANCE DECLARING THAT THE REVENUE TO BE COLLECTED UNDER THE 1.45 MILL TAX LEVY FOR AMBULANCE AND EMERGENCY SERVICES APPROVED ON NOVEMBER 8, 2022 IS GREATER THAN THE AMOUNT NEEDED FOR COLLECTION YEAR 2025, REQUESTING THE GAUGA COUNTY BUDGET COMMISSION TO DECREASE THE LEVY BY 100% TO 0.00 MILLS, AND DECLARING AN EMERGENCY.** Ms. Arganti introduced Ordinance 24-139 by title only. **Mr. Blue made a motion to recommend Ordinance 24-139 to Council, motion seconded by Mr. Klein. All in favor: Yeas (3).**

**ADJOURNMENT:** Ms. Arganti made a motion to adjourn at 6:34 pm, motion seconded by Mr. Blue. All in favor: Yeas (3).

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